

# UCLA GRADUATE DIVISION

## Graduate Admissions/Student and Academic Affairs

### MASTER'S FILING FEE APPLICATION

To be eligible to use the Master's Filing Fee in lieu of registration, all formal requirements for the degree except for filing the thesis or taking the comprehensive examination must be met before the first day of instruction of the term indicated below.

**Instructions:**

Complete application (print or write legibly) and obtain required signature(s) (see below)  
File with Graduate Admissions/Student and Academic Affairs, 1255 Murphy Hall

Student U. I. D. Number \_\_\_\_\_

Name \_\_\_\_\_  
*Last First Middle*

Degree Objective \_\_\_\_\_ Major \_\_\_\_\_

Last Term Registered \_\_\_\_\_ / \_\_\_\_\_  
Term Year

During \_\_\_\_\_ / \_\_\_\_\_ I plan to:  
Term Year

Take master's comprehensive examination   
File master's thesis

I understand that by using the Filing Fee in lieu of registration:

- I am not a registered student and thus am not entitled to use University facilities
- I will be billed for the Filing Fee (one-half of the current Registration Fee) through BAR

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### DEPARTMENTAL SIGNATURES

We certify the following conditions, which must be satisfied for a student to be eligible to use the Master's Filing Fee:

- Since last being registered and up to the first day of classes of the term indicated above, the combined use by the student of University facilities and faculty time was less than 12 hours
- During the term indicated above, the thesis committee suggested only stylistic and/or typographical changes in the thesis OR the faculty only prepared and graded the master's comprehensive examination

\_\_\_\_\_  
Signature of committee chairperson  
(Required for thesis plan only)

\_\_\_\_\_  
Signature of departmental chairperson  
or authorized faculty departmental graduate  
advisor (Required for thesis and comprehensive  
examination plans)

*For office use only:*

Date billed through BAR \_\_\_\_\_ by \_\_\_\_\_