



REMITTANCE PROCESSING CENTER
 10920 WILSHIRE BLVD., STE. 107
 LOS ANGELES, CALIFORNIA 90024-6503

Dear Student:

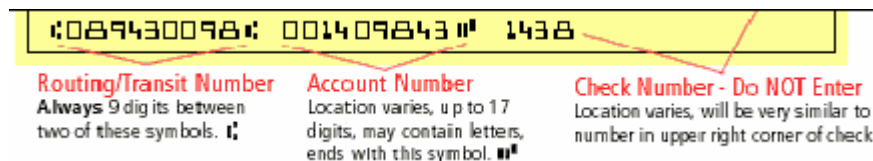
All financial aid and graduate/postdoctoral fellowship disbursements (credit balance refunds) through the UCLA Billing and Receivable (BAR) system will only be available through BRUIN DIRECT. What is BRUIN DIRECT? It is the electronic deposit of funds directly into personal bank accounts, which will allow you to have access to your money faster and more conveniently. BRUIN DIRECT may be used for checking or savings accounts at any bank or credit union in the United States.

If you are not currently enrolled in Bruin Direct, please return the attached Authorization Form and voided check or savings deposit slip to the *Remittance Processing Center, 10920 Wilshire Blvd., Suite #107, Los Angeles, California 90024-6503*. If you are currently enrolled in BRUIN DIRECT you do not have to complete a new form unless your banking information has changed. If it has, please provide us with the new information so your disbursements will not be delayed.) To ensure that BRUIN DIRECT is effective for the next disbursement, the Authorization Form must be returned as soon as possible.

All students will be sent an electronic message before every deposit. It is therefore extremely important that you keep your UCLA email address current in URSA. BRUIN DIRECT will remain the default payment option until the University has received written notification with your signature of its termination. **Please contact the Administrative Main Cashier Office located in 1125 Murphy Hall or (310) 825-9194 if you have questions.**

TO ENROLL IN BRUIN DIRECT: Return the attached *Authorization Form* with a current voided check (checking account) or deposit slip (savings account) that matches the account you plan to use. All of the banking information on the *Authorization Form*, including the account number, must match the information on the voided check. If you do not have a voided check, please provide us with your bank's name, address and routing number. This information is available from your bank. Your name must also appear on the account.

** FFELP and private paper loan checks are not eligible for direct deposit.



Detach the Authorization Form below and submit with voided check

NEW

AUTHORIZATION FORM

CHANGE

I authorize the University of California, Los Angeles, and hereinafter-called University, to initiate credits to my account for my financial aid payments and for my banking institution to credit my account. I also authorize the University to initiate debit entries, but only to effect appropriate adjustments against a prior credit made for the same payment. I understand the debit transactions are limited to reductions for University overpayments, for erroneous non-payroll payments, and in response to mandatory court orders.

NAME: _____ UID _____

DATE: _____ SIGNATURE: _____

ACCOUNT NUMBER: _____ BANK NAME: _____

BRANCH BANK ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE _____

ROUTING NUMBER: _____ CHECKING: SAVINGS: