



University of California, Los Angeles Institute of American Cultures

2010-2011 Research Grant Program in Ethnic Studies Application Information

GOALS AND OBJECTIVES

The Institute of American Cultures (IAC) is responsible for strengthening and coordinating interdisciplinary research and instruction in Ethnic Studies with special attention to the four UCLA Ethnic Studies Research Centers: American Indian Studies Center, Asian American Studies Center, Bunche Center for African American Studies, and Chicano Studies Research Center.

The IAC, in conjunction with the four Centers, announces the availability of small grants for support of research about African Americans, American Indians, Asian Americans, or Chicanas/os. It particularly encourages proposals that will make a contribution to the research interests of the Ethnic Studies Centers, including interethnic/interracial and multiethnic/multiracial topics. The IAC also invites proposals that will increase collaboration between the Centers and/or between the Centers and other campus units.

For 2008-2009, the IAC is also working with the University of California Committee on Latino Research and the CSRC to offer research grants in Latino Policy Studies. Please visit www.gdnet.ucla.edu/iacweb/latinopolicy.htm for details. To apply, check both the Chicana/o Studies and the Latino Policy Studies boxes on the IAC application.

ELIGIBILITY

UCLA faculty, staff, graduate students, and IAC postdoctoral fellows/visiting scholars.

RESTRICTIONS

- New proposals from previously funded Principal Investigators (PIs) are welcome. However, PIs must submit their final reports from previous grants in order to be eligible for funds from new IAC grants.
- IAC research grants are available only during the tenure of a PI's formal association with UCLA.
- Bunche Center graduate student research proposals must be in support of a dissertation or thesis project in order to be considered.
- All recipients, where appropriate, must comply with UCLA's Protection of Human Subjects in Research before IAC funding is available.
- Funding is not available for conference travel, whether attending or presenting.

FUNDING

Ordinarily, faculty and staff projects will be funded for no more than \$10,000 and graduate student projects for no more than \$7,000. *Funding is on a reimbursement basis only.* Funds for the purchase of permanent equipment will be provided only under exceptional circumstances. Such equipment must be returned to the appropriate Ethnic Studies Center upon completion of the project.

TERM OF GRANT (GRANT PERIOD)

July 1, 2010 through May 31, 2011. Grant recipients must be formally affiliated with UCLA for the duration of the grant.

NOTIFICATION OF AWARDS

Applicants will be notified by the third week of **June**.

APPLICATION GUIDELINES

Prior to submission of the research proposal, applicants are encouraged to discuss their proposal with the appropriate Center or, in the case of

interethnic proposals, with the assistant director or director of the appropriate Centers.

The research grant review committee is comprised of UCLA researchers from a diverse range of disciplines. Researchers who are submitting a proposal are ineligible to evaluate proposals within the same cycle.

The major criteria for evaluation of proposals include:

- qualifications of the applicant(s) and his/her potential to successfully conduct the project;
- soundness and feasibility of the project, research design, and budget;
- significance of the project's potential contribution to knowledge in the field of ethnic studies;
- specific contribution, if any, to cooperation between the Ethnic Studies Research Centers and appropriate departments, programs, and area studies centers; and
- potential for securing publication or other forms of disseminating the results of the project.

To be considered, each applicant must submit a **complete** application:

- the cover pages,
- abstract,
- project description,
- budget statement and budget page, and
- attach a curriculum vitae.
- letter of recommendation from faculty advisor when applicable.

Graduate students are also required to obtain the support of a faculty advisor. They should provide a copy of their grant proposal and the attached Faculty Advisory Agreement/Recommendation to the appropriate faculty member.

Submit **ONE ORIGINAL AND EIGHT (8) COLLATED COPIES** of all materials except those not coming directly from the applicant.

DEADLINE

All completed application materials must be **received** by the appropriate Ethnic Studies Research Center, or the IAC Office, no later than: **Friday, April 23, 2010**. Incomplete application files will **not** be reviewed.

American Indian Studies Center

ATTN: IAC Coordinator
3220 Campbell Hall
Box 951548, MC 154802
Los Angeles, CA 90095-1548
310.825.7315

Asian American Studies Center

ATTN: IAC Coordinator
3230 Campbell Hall
Box 951546, MC 154602
Los Angeles, CA 90095-1546
310.825.2974

Bunche Center for African American Studies

ATTN: IAC Coordinator
160 Haines Hall
Box 951545, MC 154503
Los Angeles, CA 90095-1545
310.825.7403

Chicano Studies Research Center

ATTN: IAC Coordinator
193 Haines Hall
Box 951544, MC 154403
Los Angeles, CA 90095-1544
310.825.2363

Institute of American Cultures

1237 Murphy Hall
Box 951419, MC 141901
Los Angeles, CA 90095-1419
310.206.9791



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2010-2011 Research Grant Program in Ethnic Studies Section A: Cover Pages

The focus of this proposal is in: African American Studies American Indian Studies Asian American Studies
 Chicana/o Studies Latino Policy Studies

Please check one: Faculty Graduate Student Staff IAC Postdoctoral Fellow/Visiting Scholar

1. Name(s) of Principal Investigator(s): Female Male

a. Name _____
Last *First* *Middle*

Faculty Position (if applicable) _____ Department _____

UCLA ID Number _____ Telephone Number _____

Email Address _____

Mailing Address _____

Permanent Address _____

b. Name _____
Last *First* *Middle*

Faculty Position (if applicable) _____ Department _____

UCLA ID Number _____ Telephone Number _____

Email Address _____

Campus Address _____

Permanent Address _____

2. If the applicant is a Graduate Student, please complete the following.

Degree Program in which Enrolled: M.A. M.F.A. Ph.D.

Department/Program _____

Date Advanced to Candidacy (if applicable) _____

Approximate Date Degree Will Be Conferred _____

Name of Faculty Advisor _____

*A graduate student must obtain a statement from his/her faculty advisor supporting the proposal. The Recommendation Form is attached to this application. **Note:** The recommendation must be received by the indicated deadline in order for the applicant's file to be complete. Incomplete applications will **not** be reviewed.*

Applicant's Name: _____

3. Project Title _____

4. Total Sum Requested \$ _____

5. Period of investigation from _____ to _____

6. Have you applied elsewhere, including the UCLA Academic Senate, for funds in support of this project?

Yes No

7. If yes, please give the name of the agency, amount requested, and expected date of grant announcement.

If you receive notification of an award from an organization other than the IAC, you must immediately report this information in writing to the Director of the Ethnic Studies Center through which you submitted your application or to the IAC Office in the case of an interethnic project.

8. Have you received an IAC Research Grant(s) in the past? Yes No

If yes, when? _____ Title of Project _____

Account Number(s) _____

Please list publications or other creative works resulting from the grant(s):

9. Additional Comments (optional)

- * **Please type all parts of the application.**
- * **Attach Curriculum Vitae (CV) and any additional relevant materials.**
- * **Submit ORIGINAL AND EIGHT (8) COLLATED COPIES of the proposal package to the appropriate Center, or the IAC Office in the case of an interethnic proposal, no later than 5:00 P.M., Friday, April 23, 2010.**

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 ATTN: IAC Coordinator
 3220 Campbell Hall
 Box 951548
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 310.825.7315

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 Box 951546
 Los Angeles, CA 90095-1546
 310.825.2974

Bunche Ctr for African American Studies
 ATTN: IAC Coordinator
 160 Haines Hall
 Box 951545
 Los Angeles, CA 90095-1545
 310.825.7403

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Section B: Abstract

Name of Applicant: *(please print)* _____

Department: _____

Project Title: _____

Abstract of Research Plan: *Concisely describe the project's immediate aims, methodology, and long-term goals. The abstract should function as a succinct, self-contained summary of the project and should include a brief statement of its relationship to ethnic studies. DO NOT EXCEED THE SPACE PROVIDED BELOW. Single spaced, 12 pt font*



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Section C: Project Description

Instructions: The content and format of the proposal should follow the outline provided below with each item used as a section heading. The entire project description should be kept to a maximum of 5 pages, single spaced (12 pt font, 1 inch margins).

1. Statement of the problem and key objectives of the project.
2. The relationship of this work to other research in the field.
3. The plans of procedure and methodology. Include time frame.
4. The publications or creative contributions expected to result.
5. The expected impact on scholarship in ethnic studies.
6. The extent to which ethnic minorities will be involved in the research.
7. The library requirements of the research project (e.g., Will project require use of the Ethnic Studies Center(s) Library(ies)?)
8. Budget Statement. Write a separate justification for each budget item requested, and explain how the cost was calculated. Complete the Budget Page (next section), which serves as a summary of the expenses detailed in your budget statement. Note: Funding is available on a reimbursement basis only.

Notes relating to the Budget Page:

- a. Research Personnel: Only faculty, staff, and postdoctoral fellows are permitted to hire research assistants. Graduate students may not hire others to assist with their project or receive a stipend themselves. In your budget statement, please report the number of researchers required, including percentage of time, rate of pay, proposed length of employment, employee benefits (cost and type), and duties.

Researchers employing a Graduate Student Researcher (GSR) may be required to pay employee benefits and should call the appropriate Center for details and possible changes in benefits. Currently, a GSR is entitled to Health Insurance paid at \$521.00 per quarter and a Fee Remission of up to \$2,612/term as long as they have a GPA of 3.00, work in a GSR/TA appointment for no more than 18 quarters, and work as a GSR no less than 25% time. The student is also expected to enroll in 12 units/quarter. See the Academic Apprentice Personnel Manual at <http://www.gdnet.ucla.edu/gss/appm/appmintro.htm> for further details. Incorporate these benefits into your budget, if applicable.

- b. Other Personnel: Please report their percentage of time, rate of pay, proposed length of employment, employee benefits, and specific duties on the budget statement.
 - c. Office Supplies and Expenses: List anticipated expenses and supplies to be used.
 - d. Travel: State purpose, destination, mode of transportation, and anticipated dates of each trip. Explain housing and per diem expenses. All travel is subject to the UC Policy and Regulations governing travel (www.ucop.edu/ucophome/policies/bfb/g28.html). Note: Travel to present at or attend a conference is not eligible for funding.
 - e. Special Items: For example, consultants, translators, outside interviewers, gifts, etc.
9. Additional comments (optional).

Applicant's Name: _____

Last, First, Middle



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Budget Page

A. RESEARCH PERSONNEL: for faculty, staff, and postdoctoral fellows only; include benefits (show number in parentheses)	Funds Requested by Proposer	Funds Approved by IAC
1. () Research Assistant(s):		
2. () Research Assistant(s):		
B. OTHER PERSONNEL; include benefits (show number in parentheses)		
1. () Surveys (personnel to conduct interviews)		
2. () Clerical Assistance		
3. () Other		
Total Cost of Salaries and Benefits (A + B)		
C. OFFICE SUPPLIES AND EXPENSES Total Supplies and Expenses Cost		
D. TRAVEL		
1. Transportation		
a. Destination		
b. Destination		
Total Transportation Cost		
2. Housing		
a.		
b.		
Total Housing Cost		
3. Per Diem		
a.		
b.		
Total Per Diem Cost		
Total Travel Cost (add totals from trans. cost + housing cost + per diem)		
E. SPECIAL ITEMS (Specify) Total Special Items Cost		
TOTAL COST (A through E)		

NOTE: The above budget page is to be accompanied by a budget statement.



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2010-2011 Research Grant Program in Ethnic Studies Faculty Advisory Agreement/Recommendation

PART A (to be completed by graduate student applicant)

The person whose name appears below is an applicant for an Institute of American Cultures Research Grant in Ethnic Studies.

Name of Applicant (please print) _____

Last, First, Middle

The applicant (circle one) has has not agreed to waive rights to access to letters of recommendation under the Family Educational Rights and Privacy Act of 1974 and any other laws, regulations, or policies.

Signature of Applicant: _____ Date: _____

PART B

(to be completed by Faculty Advisor and given to the student in a sealed envelope for submission with grant proposal, or received by the appropriate Ethnic Studies Research Center, or at the IAC Office in the case of an interethnic proposal, no later than Friday, April 25, 2008). IAC policy requires that all graduate students who receive an IAC grant conduct their research under the supervision of a faculty advisor. Should you agree to serve as a faculty advisor for the above applicant, the Institute requests that your letter of recommendation include comments on the following: (a) how well you know the applicant; (b) the significance and feasibility of the research project; (c) the applicant's capability to carry out the proposed research; and (d) whether you will be available for consultation with the student during the award period.

Name: (please print) _____

Title: _____ Department: _____

Signature: _____ Date: _____

Please return this form to the director of the appropriate Ethnic Studies Center or, in the case of an interethnic research grant, the IAC Office.

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