



University of California, Los Angeles

Institute of American Cultures

2012-2013 Research Grant Program in Ethnic Studies

Application Information

GOALS AND OBJECTIVES

The Institute of American Cultures (IAC) is responsible for strengthening and coordinating interdisciplinary research and instruction in Ethnic Studies with special attention to the four UCLA Ethnic Studies Research Centers: American Indian Studies Center, Asian American Studies Center, Bunche Center for African American Studies, and Chicano Studies Research Center.

The IAC, in conjunction with the four Centers, announces the availability of small grants for support of research about African Americans, American Indians, Asian Americans, or Chicanas/os. It particularly encourages proposals that will make a contribution to the research interests of the Ethnic Studies Centers, including interethnic/interracial and multiethnic/multiracial topics. The IAC also invites proposals that will increase collaboration between the Centers and/or between the Centers and other campus units.

The Chicano Studies Research Center is also able to offer two student research awards of \$2500 from the Tamar Diana Wilson Fund. These awards are used to conduct original research projects in the United States, Mexico and Central America on urban poverty and poverty alleviation as they apply to Latinos and Mexican and Central American indigenous populations. To apply, check both the Chicana/o Studies and the Tamar Diana Wilson Fund boxes on the IAC application.

ELIGIBILITY

UCLA faculty, staff, graduate students, and IAC fellows/visiting scholars.

RESTRICTIONS

- a. New proposals from previously funded Principal Investigators (PIs) are welcome. However, PIs must submit their final reports from previous grants in order to be eligible for funds from new IAC grants.
- b. IAC research grants are available only during the tenure of a PI's formal association with UCLA.
- c. Bunche Center graduate student research proposals must be in support of a dissertation or thesis project in order to be considered.
- d. All recipients, where appropriate, must comply with UCLA's Protection of Human Subjects in Research before IAC funding is available.
- e. Funding is not available for conference travel, whether attending or presenting.

FUNDING

Ordinarily, faculty and staff projects will be funded for no more than \$10,000 and graduate student projects for no more than \$7,000. Funding is on a reimbursement basis only. Funds for the purchase of permanent equipment will be provided only under exceptional circumstances. Such equipment must be returned to the appropriate Ethnic Studies Center upon completion of the project.

TERM OF GRANT (GRANT PERIOD)

July 1, 2012 through May 31, 2013. Grant recipients must be formally affiliated with UCLA for the duration of the grant.

NOTIFICATION OF AWARDS

Applicants will be notified by the third week of June.

APPLICATION GUIDELINES

Prior to submission of the research proposal, applicants are encouraged to discuss their proposal with the appropriate Center or, in the case of interethnic proposals, with the assistant director or director of the appropriate Centers. The research grant review committee is comprised of UCLA researchers from a diverse range of disciplines. Researchers who are submitting a proposal are ineligible to evaluate proposals within the same cycle.

The major criteria for evaluation of proposals include:

- a. qualifications of the applicant(s) and his/her potential to successfully conduct the project;
- b. soundness and feasibility of the project, research design, and budget;
- c. significance of the project's potential contribution to knowledge in the field of ethnic studies;
- d. specific contribution, if any, to cooperation between the Ethnic Studies Research Centers and appropriate departments, programs, and area studies centers; and
- e. potential for securing publication or other forms of disseminating the results of the project.

MATERIALS TO INCLUDE

To be considered, each applicant must submit a complete application:

- 1) Information Sheet
- 2) Abstract
 - a) Concisely describe the project's immediate aims, methodology, and long-term goals. The abstract should function as a succinct, self-contained summary of the project and should include a brief statement of its relationship to ethnic studies. It must be single spaced, 12 pt font, and no more than 1 page.

- 3) Project Description
 - a) The content and format of the proposal should follow the outline provided below with each item used as a section heading. The entire project description should be kept to a maximum of 5 pages, single spaced (12 pt font, 1 inch margins).
 - i) Statement of the problem and key objectives of the project.
 - ii) The relationship of this work to other research in the field.
 - iii) The plans of procedure and methodology. Include time frame.
 - iv) The publications or creative contributions expected to result.
 - v) The expected impact on scholarship in ethnic studies.
 - vi) The extent to which ethnic minorities will be involved in the research.
 - vii) The library requirements of the research project (e.g., Will project require use of the Ethnic Studies Centers Libraries?)
- 4) Budget Statement
 - a) Write a separate justification for each budget item requested, and explain how the cost was calculated.
- 5) Budget Page (sheet provided). This serves as a summary of the expenses detailed in your budget statement. Note: Funding is available on a reimbursement basis only. Notes relating to the Budget Page:
 - a) Research Personnel: Only faculty, staff, and postdoctoral fellows are permitted to hire research assistants. Graduate students may not hire others to assist with their project or receive a stipend themselves. In your budget statement, please report the number of researchers required, including percentage of time, rate of pay, proposed length of employment, employee benefits (cost and type), and duties.

Researchers employing a Graduate Student Researcher (GSR) may be required to pay employee benefits and should call the appropriate Center for details and possible changes in benefits. Currently, a GSR is entitled to Health Insurance paid at \$521.00 per quarter and a Fee Remission of up to \$2,612/term as long as they have a GPA of 3.00, work in a GSR/TA appointment for no more than 18 quarters, and work as a GSR no less than 25% time. The student is also expected to enroll in 12 units/quarter. See the Academic Apprentice Personnel Manual: (<http://www.gdnet.ucla.edu/gss/appm/appmintro.htm>) for further details. Incorporate these benefits into your budget, if applicable.
 - b) Other Personnel: Please report their percentage of time, rate of pay, proposed length of employment, employee benefits, and specific duties on the budget statement.
 - c) Office Supplies and Expenses: List anticipated expenses and supplies to be used.
 - d) Travel: State purpose, destination, mode of transportation, and anticipated dates of each trip. Explain housing and per diem expenses. All travel is

subject to the UC Policy and Regulations (www.ucop.edu/ucophome/policies/bfb/g28.html).

Note: Travel to present at or attend a conference is not eligible for funding.

- e) Special Items: For example, consultants, translators, outside interviewers, gifts, etc.
- 6) Up to date Curriculum Vitae
- 7) Letter of Recommendation from faculty advisor when applicable (Graduate student applicants)
 - a) Provide a copy of the grant proposal and the Faculty Advisory Agreement/ Recommendation Form to the appropriate faculty member.

SUBMISSION INFORMATION

Applications and supplementary materials (except those not coming directly from the applicant) will be accepted via email as a PDF attachment or via mail to the IAC Coordinator at the Ethnic Studies Research Center most appropriate to the area of research.

DEADLINE

All completed application materials must be received by the appropriate Ethnic Studies Research Center no later than: **Friday, April 20, 2012, 5:00 PM.** Incomplete application files will not be reviewed.

American Indian Studies Center

ATTN: IAC Coordinator
 3220 Campbell Hall
 Box 951548, MC 154802
 (310) 825-7315
rhrosser@aisc.ucla.edu

Asian American Studies Center

ATTN: IAC Coordinator
 3230 Campbell Hall
 Box 951546, MC 154602
 (310) 825-2974
melanyd@ucla.edu

Bunche Center for African American Studies

ATTN: IAC Coordinator
 160 Haines Hall
 Box 951545, MC 154503
 (310) 825-7403
acramon@bunche.ucla.edu

Chicano Studies Research Center

ATTN: IAC Coordinator
 193 Haines Hall
 Box 951544, MC 154403
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