

**Institute of American Cultures
Research Grant Award Recipients
Final Report Guidelines**

A final report documenting research objectives, methodology, and findings is required for all IAC award recipients. The purpose of this report is to describe *briefly* (2–3 pages) the research activities and outcomes supported by the grant.

Report Structure & Content

***Title of Research Grant & Award Year (e.g., 2008–2009)
Award Recipient(s) Name(s) and Status or Title
Affiliated Academic Department
Sponsoring IAC Center***

1. Summary:

Describe objectives and outcome of research activities as they relate to: 1) your project and 2) the advancement of ethnic studies.

2. Methodology:

This will vary by research project and minimally should include a description of the design and implementation of research methods used to obtain data for analysis; travel & site visits (includes dates & locations for major activities, etc.).

3. Findings:

Describe data analysis and results as they relate to the project proposal specifically and ethnic studies in general.

4. Publications / Presentations:

Provide a full citation of any publications, presentations, or exhibits that resulted from research activities. Discuss anticipated publications or presentations in this section.

5. Training (if applicable):

This may not apply to all projects, but if personnel, especially graduate students, were used in project implementation, describe training and employment parameters.

6. Contributions:

Describe the project outcomes as they support a greater understanding of ethnic studies in general.

7. Expenditures:

Provide a general accounting of actual fund expenditures, specifically in relation to submitted and approved budget (include categories, dates, and amounts). Please note any unexpended funds, if any.